

FOR OFFICE USE ONLY:

- APPLICANT
- CO-APPLICANT
- CO-SIGNER

WELCOME



Please read carefully each paragraph of this agreement. There is no fine print or deceptive language. We want you to have a clear understanding of what is offered to you and what we expect of you.

We will verify answers on the rental application so that we may give other residents reasonable assurance of good neighbors. We hope you see the benefits of this policy once you become one of our residents.

We respect your right for confidentiality in giving us this information and for privacy in living in your apartment. We will do our best to make your residency enjoyable and a pleasant experience. **Thank you for your application.**

RENTAL APPLICATION

(Fill In All Spaces)

1. Applicant's Name _____ Married _____ Single _____

Date of Birth _____ Present Phone No. _____ Soc. Sec. No. _____

Physical Description: HT _____ WT _____ EYES _____ HAIR _____

Applicant's State Driver's License No. or I.D. Type _____ State _____ Exp. Date _____

2. Spouse's Name _____ Married _____ Single _____

Date of Birth _____ Present Phone No. _____ Soc. Sec. No. _____

Physical Description: HT _____ WT _____ EYES _____ HAIR _____

Spouse's State Driver's License No. or I.D. Type _____ State _____ Exp. Date _____

3. Information about others who will occupy the apartment (separate Application required for all adults except spouse.)

Name Relationship Date of Birth

a) _____

b) _____

c) _____

4. Will a pet of any type live in your apartment? Yes No (Management must view pet prior to application approval.)

Name Breed Color Weight Licensed / Date

5. Residence Information: Address Apt # City / State Zip Code Amount of Rent

Current Residence _____

From / / to / / Name of Landlord _____ Landlord Phone _____

If less than two years at your present address, list previous addresses below:

Address Apt # City / State Zip Code Amount of Rent

Former Residence _____

From / / to / / Name of Landlord _____ Landlord Phone _____

Address Apt # City / State Zip Code Amount of Rent

Former Residence _____

From / / to / / Name of Landlord _____ Landlord Phone _____

City State Zip

6. Applicant Employed By _____ Address _____

From / / to / / Phone _____ Position _____

Supervisor's Name _____ Gross Monthly Income _____

Other Source of Income for Rental Payment _____

If less than two years at your present employer, list previous employers below: City State Zip

Former Employer _____ Address _____

From / / to / / Phone _____ Position _____

Supervisor's Name _____ Gross Monthly Income _____

City State Zip

Former Employer _____ Address _____

From / / to / / Phone _____ Position _____

Supervisor's Name _____ Gross Monthly Income _____

7. Spouse Employed By _____ Address _____

From / / to / / Phone _____ Position _____

Supervisor's Name _____ Gross Monthly Income _____

If less than two years at your present employer, list previous employers below: City State Zip

Former Employer Address

From / / to / / Phone Position

Supervisor's Name Gross Monthly Income

8. Your Bank(s) Name Acct. No. Branch Address

Checking

Savings

9. Credit Reference (Bank Cards, Credit Cards, Charge Accounts) Branch Card / Account No. Expiration Date

Bank Guarantee Card

Other

10. Have you ever been notified by a lender that you were delinquent on a mortgage payment or given written notification by management that you were late with a rental payment? Yes No If yes, please explain

11. Vehicles you would like to park on property Make / Model Year Color License No. State

Auto

Auto

Motorcycle

Describe any other vehicle (boats, trailers, trucks, recreational vehicles, etc.) you would like to keep on property. Prior written permission, separate from this Application, must be obtained from management.

Make / Model Year Color License No. State

Other

12. Person(s) you want responsible for your personal property in Case of Emergency (Other Than Co-applicants) For Applicant For Spouse

Name Name

Address Address

Relationship Phone Relationship Phone

City/State Zip City/State Zip

13. Have you ever been convicted of a crime? Yes No If yes, please explain

Page of DEPOSIT TO HOLD AGREEMENT (To be completed on one application per apartment only)

In consideration of management holding the apartment for me, I agree to pay a hold deposit of \$ and a \$ nonrefundable application fee. The holding deposit is refundable if my application is not approved (14-day delay required for processing deposit refund) payable to the party(s) completing this application. If my application is approved, the holding deposit is credited to the required move-in costs. I may cancel this agreement and be refunded my holding deposit by notifying you of my decision to cancel by 5 p.m. on , 20 (14-day delay required for processing deposit refund). Cancellation after this time will result in forfeiture of my holding deposit. I must pay rent on or before my "rent start date" or my holding deposit will be forfeited and the apartment re-rented.

CONTEMPLATED RENTAL AGREEMENT INFORMATION

APT # Type Furn Unfurn

UTILITIES PAID BY: You (acct. # required at Move-in)

Owner

MONTHLY RENTAL CHARGES:

RENT

PET RENT

OTHER

TOTAL MONTHLY RENT

OTHER

SUBTOTAL

CITY TAX-APPLICABLE RATE

(SUBJECT TO CHANGE DURING AGREEMENT TERM)

TOTAL MONTHLY CHARGES

Agreement Length Rent Start Date

APPLICATION FEES

NONREFUNDABLE PREPARATION CHARGE

NONREFUNDABLE PET SANITIZING CHARGE

PET DEPOSIT

SECURITY DEPOSIT

RENTAL CONCESSIONS AT MOVE-IN

1ST MONTH'S RENT

* PRORATED RENT: DAYS @ \$ PER DAY

SUBTOTAL

SALES TAX

TOTAL MOVE-IN COSTS

LESS HOLDING DEPOSIT & APPLICATION FEE

BALANCE DUE AT MOVE-IN (money order or cashier's check)

* IF PRORATED RENT is not paid at Move-In RENT

DATE DUE TAX

AMOUNT DUE INCLUDING TAX

Applicant represents that all of the above statements are true and complete, and hereby authorizes verification of above information, reference and credit records. Applicant acknowledges that false information contained herein constitutes grounds for rejection of this Application if discovered before move-in. Applicant acknowledges that management may not be able to complete a comprehensive evaluation of this Agreement before move-in; however, management reserves the right to verify Application information after move-in and may convert the proposed Rental Agreement to a month-to-month term if false or misleading information is contained in this Application. Applicant agrees to the terms of the "Deposit to Hold Agreement." AGENCY DISCLOSURE: All property and Bernard/Allison Management Services, Inc., employees represent the owner with regard to the rental of your apartment and all terms and conditions contained in this rental application and agreement; however, we are committed to dealing fairly with all residents of this community.

Applicant's Signature Date

Applicant's Signature Date

Management's Receipt Date

